

Office use only: badge number _____ exp. Date: _____

LOBBYIST APPLICATION FOR PHOTO IDENTIFICATION BADGE

Lobbyists must complete this application and fulfill the other requirements listed below in order to obtain a photo identification badge.

NAME: _____

PHONE: _____

E-MAIL: _____

MAILING ADDRESS: _____

REQUIREMENTS:

Blue Photo Identification badge: (1 yr. ID – enter Visitor’s entrance, show ID, go around security screening)

1. Attach a photocopy of your employer identification card. If you do not have one, attach a photocopy of another form of picture identification.
2. Attach a copy of your Criminal History Background check (CHRIA)

One option to obtain your CHRIA is to access website: (<https://epatch.state.pa.us>). Fill out the information form and use your credit card, if you have no criminal history; you will receive a clear CHRIA almost immediately to your e-mail address. Click on the **control number** and then **certified form**. **Print the Certification Form.** **Security Administration will only accept the certified form, which contains the state seal.** If there is a criminal history, it will be sent in the mail.

APPLICANT SIGNATURE DATE

Please submit the completed and signed Lobbyist Application for Photo Identification Badge, along with the required attachments to:

**Department of General Services
Security Administration
B-05 North Office Building
Harrisburg, PA 17125**

Security Administration (717-346-1402) will contact you for a photo appointment.